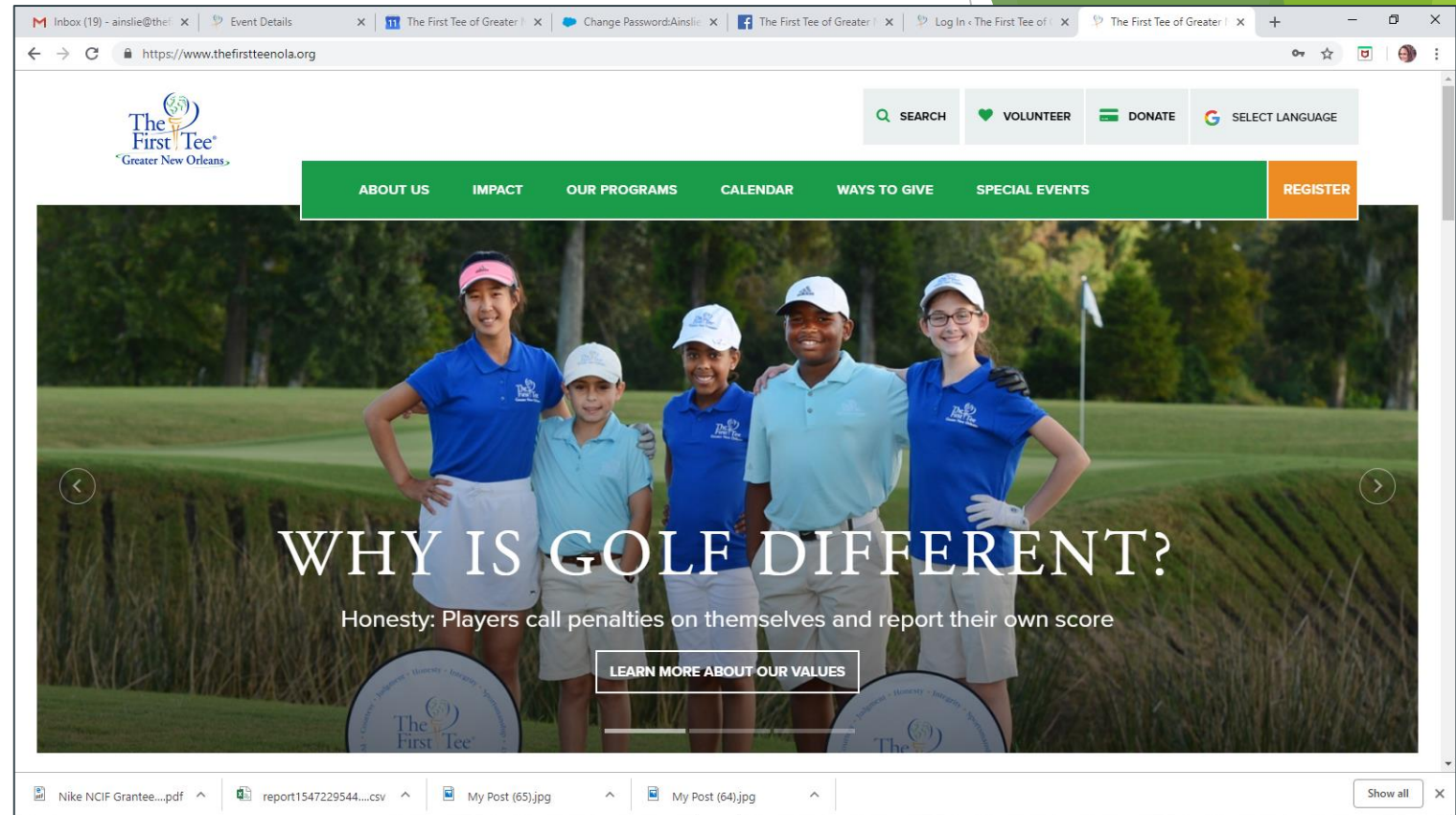


# How do I register my child for The First Tee?

A Step-by-Step Guide

## Step 1

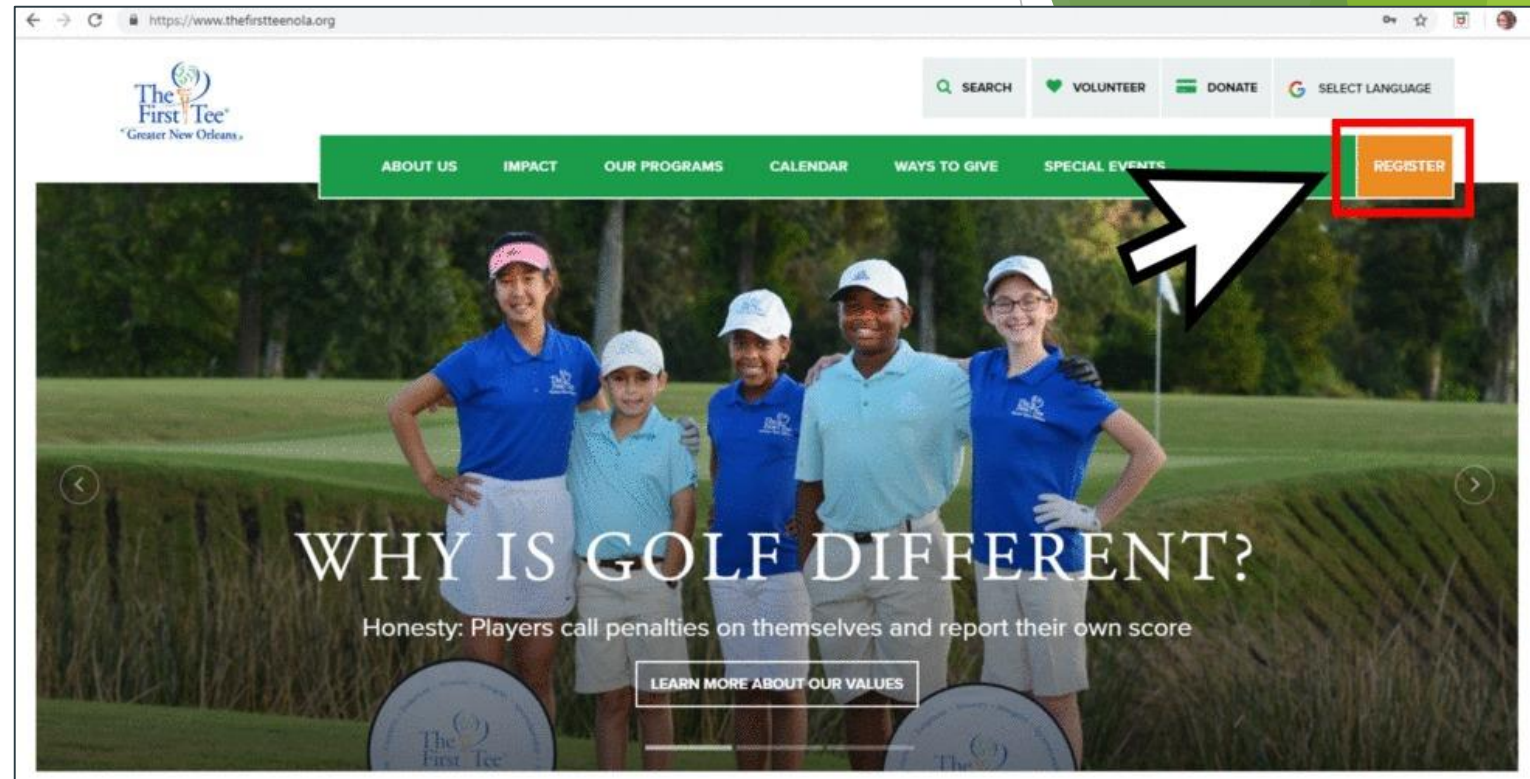
Go to our secure web site  
at  
[www.thefirstteenola.org](https://www.thefirstteenola.org)



The screenshot shows a web browser displaying the homepage of The First Tee Greater New Orleans. The browser's address bar shows the URL <https://www.thefirstteenola.org>. The website features a green navigation bar with the following menu items: ABOUT US, IMPACT, OUR PROGRAMS, CALENDAR, WAYS TO GIVE, SPECIAL EVENTS, and a prominent orange REGISTER button. In the top right corner, there are utility links for SEARCH, VOLUNTEER, DONATE, and SELECT LANGUAGE. The main content area is a large image of five young golfers (three girls and two boys) standing on a golf course, wearing blue and light blue polo shirts and white shorts. Overlaid on this image is the text "WHY IS GOLF DIFFERENT?" in large white letters, followed by the subtitle "Honesty: Players call penalties on themselves and report their own score". Below this text is a white button that says "LEARN MORE ABOUT OUR VALUES". The browser's taskbar at the bottom shows several open files: Nike NCIF Grantee....pdf, report1547229544....csv, My Post (65).jpg, and My Post (64).jpg.

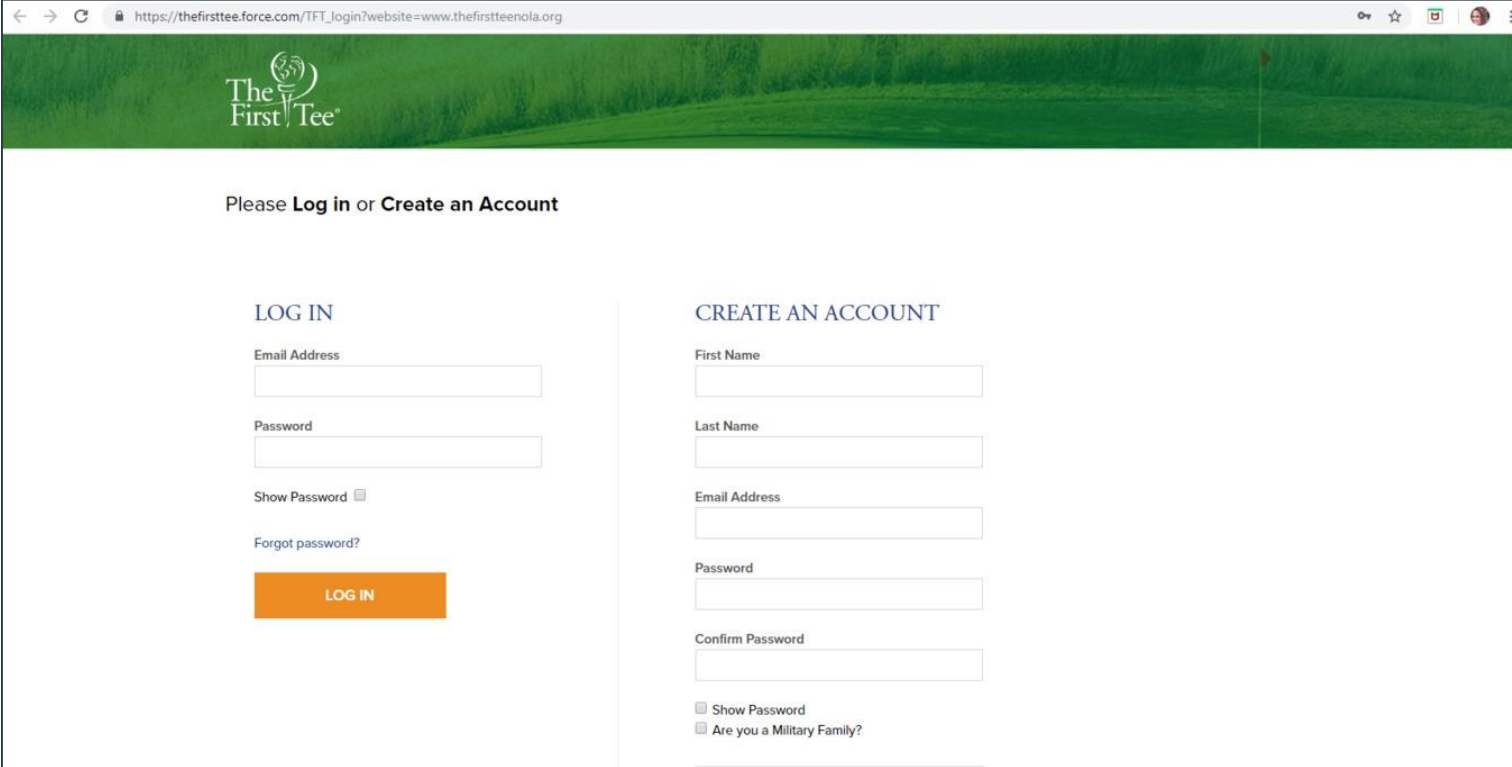
## Step 2

Click on the orange button at the top right-hand side of the page in the main navigation menu named “Register.”



## Step 3

Create an account, or log in if you already have one. If you cannot remember your password or are having difficulty logging in, please do not create a new account! Contact our office, and we will help you.



The screenshot shows a web browser window with the URL [https://thefirsttee.force.com/TFT\\_login?website=www.thefirstteenola.org](https://thefirsttee.force.com/TFT_login?website=www.thefirstteenola.org). The page features a green header with the 'The First Tee' logo and a background image of a golf course. Below the header, the text 'Please Log in or Create an Account' is centered. The page is divided into two columns: 'LOG IN' on the left and 'CREATE AN ACCOUNT' on the right. The 'LOG IN' section includes fields for 'Email Address' and 'Password', a 'Show Password' checkbox, a 'Forgot password?' link, and an orange 'LOG IN' button. The 'CREATE AN ACCOUNT' section includes fields for 'First Name', 'Last Name', 'Email Address', 'Password', and 'Confirm Password', along with 'Show Password' and 'Are you a Military Family?' checkboxes.

Please **Log in** or **Create an Account**

**LOG IN**

Email Address

Password

Show Password

[Forgot password?](#)

**LOG IN**

**CREATE AN ACCOUNT**

First Name

Last Name

Email Address

Password

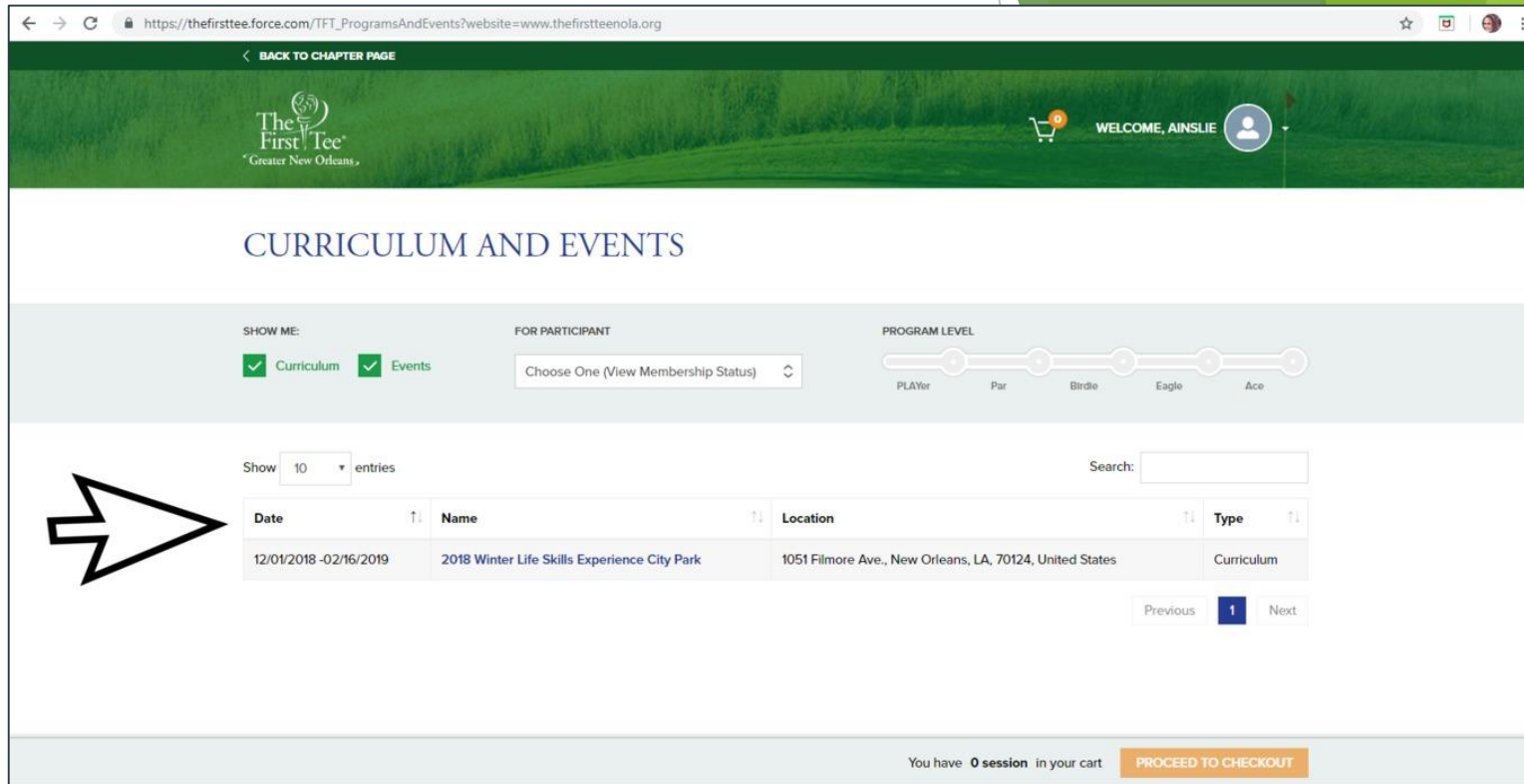
Confirm Password

Show Password

Are you a Military Family?

## Step 4

Once you have logged in, you will be taken to the Curriculum and Events page, where you will see a list of all of all available programming and events.



The screenshot shows a web browser window displaying the 'CURRICULUM AND EVENTS' page. The page features a green header with the 'The First Tee' logo and a navigation bar. Below the header, there are filters for 'SHOW ME' (Curriculum and Events), 'FOR PARTICIPANT' (Choose One), and 'PROGRAM LEVEL' (Player, Par, Birdie, Eagle, Ace). A search bar and a 'Show 10 entries' dropdown are also present. A table lists the following event:

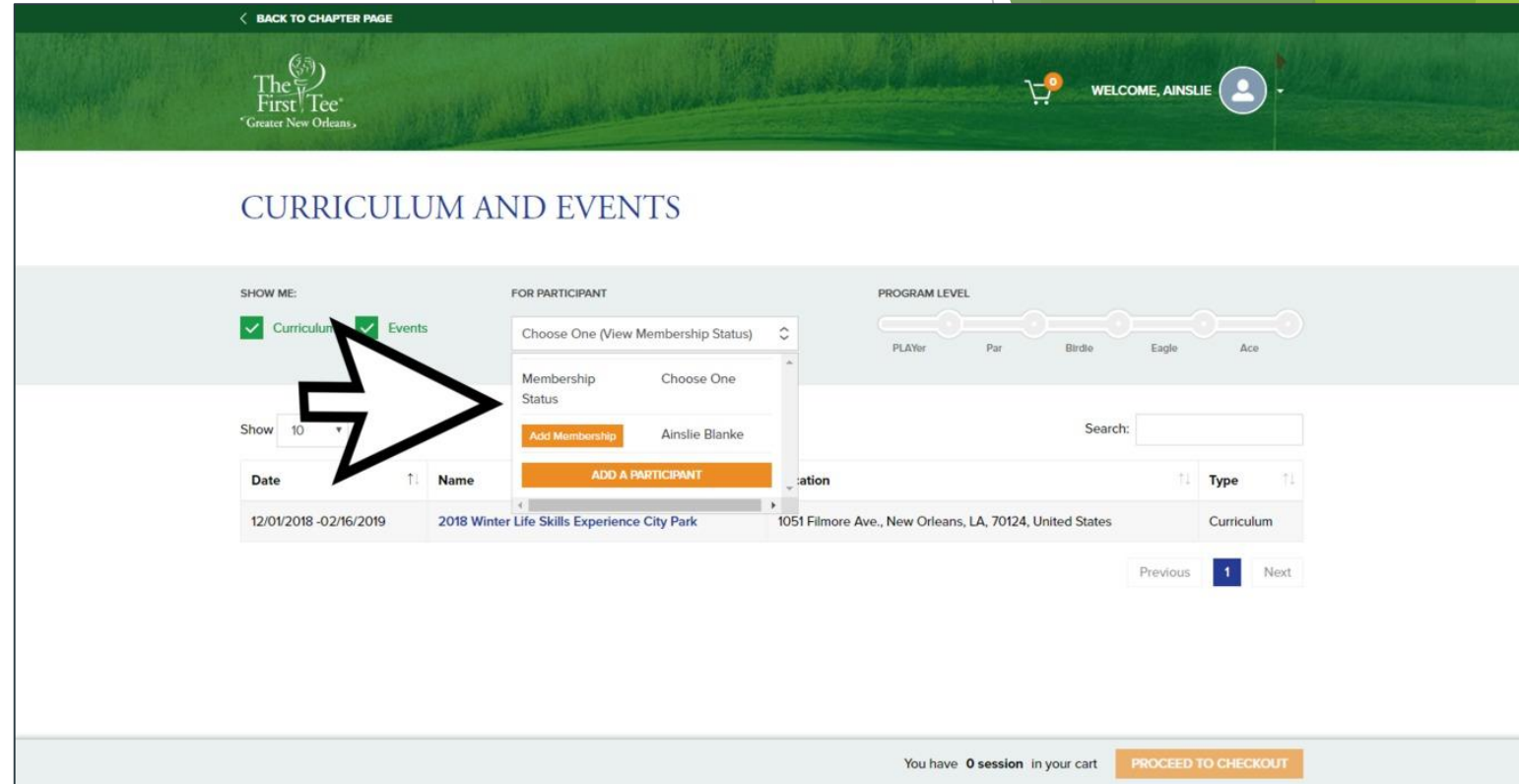
Date	Name	Location	Type
12/01/2018 -02/16/2019	2018 Winter Life Skills Experience City Park	1051 Filmore Ave., New Orleans, LA, 70124, United States	Curriculum

At the bottom of the page, there is a cart summary: 'You have 0 session in your cart' and a 'PROCEED TO CHECKOUT' button.



## Step 5

If you click on one of the items listed, you will be prompted to first select a participant. The participant is the person who will be attending the program or event. If you do not already have the participant selected, you will have to add one.



BACK TO CHAPTER PAGE

The First Tee  
Greater New Orleans

WELCOME, AINSLIE

### CURRICULUM AND EVENTS

SHOW ME:  Curriculum  Events

FOR PARTICIPANT: Choose One (View Membership Status)

PROGRAM LEVEL: PLAYER Par Birdie Eagle Ace

Show 10

Membership Status: Choose One

Add Membership Ainslie Blanke

ADD A PARTICIPANT

Date	Name	Location	Type
12/01/2018 -02/16/2019	2018 Winter Life Skills Experience City Park	1051 Filmore Ave., New Orleans, LA, 70124, United States	Curriculum

Search:

Previous 1 Next

You have 0 session in your cart [PROCEED TO CHECKOUT](#)

## Step 6

All participants registering for a Life Skills Experience session will need to purchase a Membership. By clicking on the button that says “Add Membership,” you will add the Membership to your shopping cart. Memberships are valid for one (1) participant for one (1) year. With your Membership, you will receive one (1) The First Tee golf shirt and one (1) The First Tee hat.

BACK TO CHAPTER PAGE

The First Tee  
Greater New Orleans

WELCOME, AINSLIE

### CURRICULUM AND EVENTS

SHOW ME:  Curriculum  Events

FOR PARTICIPANT: Choose One (View Membership Status)

PROGRAM LEVEL: PLAYER Par Birdie Eagle Ace

Show 10

Membership Status: Choose One

Add Membership Ainslie Blanke

ADD A PARTICIPANT

Date	Name	Location	Type
12/01/2018 -02/16/2019	2018 Winter Life Skills Experience City Park	1051 Filmore Ave., New Orleans, LA, 70124, United States	Curriculum

Search:

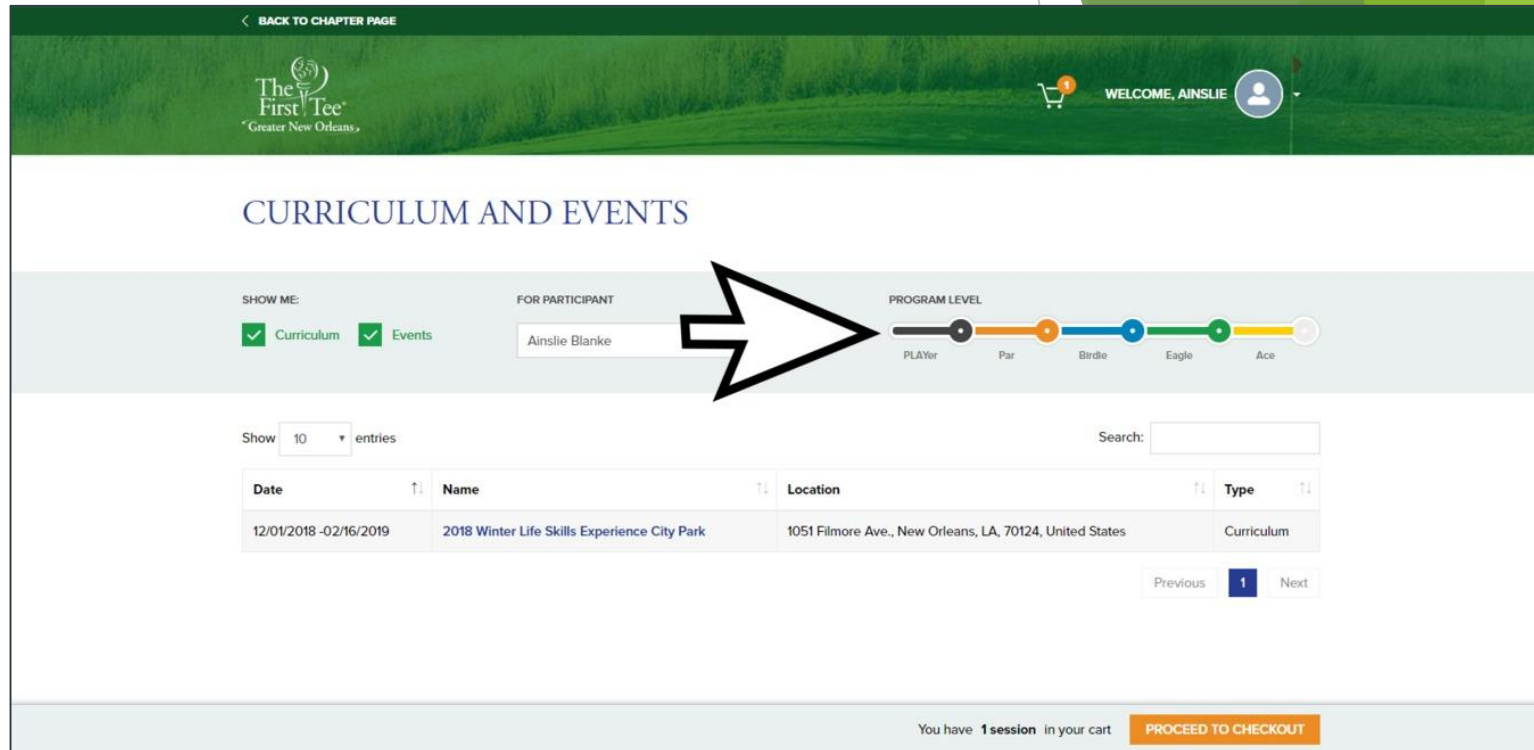
Previous 1 Next

You have 0 session in your cart

PROCEED TO CHECKOUT

## Step 7

Once you have selected your participant, you will notice the Program Level Bar fill in to represent the current level of the Like Skills Experience curriculum that the participant has achieved. If you are registering a new participant, the level will not be filled in. This will also indicate the sessions for which you should be registering the participant.



BACK TO CHAPTER PAGE

The First Tee  
Greater New Orleans

WELCOME, AINSLIE

### CURRICULUM AND EVENTS

SHOW ME:  Curriculum  Events

FOR PARTICIPANT: Ainslie Blanke

PROGRAM LEVEL: **Par** (indicated by a large arrow)

PLAYER Par Birdie Eagle Ace

Show 10 entries

Search:

Date	Name	Location	Type
12/01/2018 -02/16/2019	2018 Winter Life Skills Experience City Park	1051 Filmore Ave., New Orleans, LA, 70124, United States	Curriculum

Previous 1 Next

You have 1 session in your cart [PROCEED TO CHECKOUT](#)



## Step 8

Once you have selected/created your participant and added a membership (if need be), you will now be able to select any of the programs or events listed. When you have clicked on the desired item, you will be taken to a page that gives you some brief information about the location of the item you have selected. When finished reading, click on “View More Info”



The screenshot shows a web browser window with the URL [https://thefirsttee.force.com/TFT\\_ProgramsAndEvents?website=www.thefirstteenola.org](https://thefirsttee.force.com/TFT_ProgramsAndEvents?website=www.thefirstteenola.org). The page features a dark green header with the logo for 'The First Tee Greater New Orleans' and a shopping cart icon. A pop-up window is displayed in the center, titled '2018 Winter Life Skills Experience City Park' with a close button (X) in the top right corner. Below the title, the dates 'December 1, 2018 - February 16, 2019' are shown. The main text of the pop-up describes the history and features of the Bayou Oaks City Park golf course, mentioning its opening in 1969, closure in 2005 due to Hurricane Katrina, and restoration in 2017. The text highlights the North Course's 72 holes and the South Course's 18 holes. A logo for 'Bayou Oaks City Park' featuring a tree is positioned to the right of the text. At the bottom right of the pop-up, an orange button labeled 'VIEW MORE INFO' is highlighted by a large white mouse cursor arrow. The background of the browser shows a sidebar with 'CURRI' and 'SHOW ME: Curriculum' selected, and a 'Date' filter set to '12/01/2018 -02/16/2019'. At the bottom of the browser window, a status bar indicates 'You have 0 session in your cart' and a 'PROCEED TO CHECKOUT' button.

## Step 9

This is the page that will list the available sessions at the location you have selected. Select the session that the participant will take. There are parameters that will prohibit you from taking the wrong class. For example, you will not be able to register outside of the age range recommended for any particular level. You will also not be able to register once the registration period has ended. If you have any questions as to why you can't register, please contact our office!

https://thefirsttee.force.com/TFT\_EventDetailWithCart?i=ad11800000Q2oobUA8&partid=0033600001bWC0AAA&website=www.thefirstteenola.org

WELCOME, AINSIE

RETURN TO CURRICULUM AND EVENTS

ADD A PARTICIPANT

### 2018 WINTER LIFE SKILLS EXPERIENCE CITY PARK

REGISTRATION POLICY - All registrations are done via our web site at [www.thefirstteenola.org](http://www.thefirstteenola.org). Space is limited, and we do not hold places. Your child is considered registered once payment has been processed in full. Walk-up and/or same-day registrations will be charged an additional \$15 processing fee. No one may attend sessions until payment has cleared. CANCELLATION AND REFUND POLICY - The one-time time membership/registration fee is non-refundable, no matter the reason for cancellation. This is because coaches/counselors were hired, supplies ordered, and other preparations made based on the number of registered participants, including your son or daughter. If you cancel more than 14 days prior to the date of your first day of a session, you will receive a full refund less the non-refundable registration fee. If you cancel within 14 days of the first date of your session, you will receive a 50% refund less the non-refundable registration fee. No refunds will be given to those parties who cancel the first day of their registered session. There are no refunds for missed/sick days. We do not prorate for any missed session days. All refund requests must be submitted in writing, no exceptions. The First Tee of Greater New Orleans reserves the right to change the specifics of a class or activity, or to cancel a class, an event, or field trip. If an event is not re-scheduled, you will be refunded the total amount of the session. INCLEMENT WEATHER - In the event of inclement or possible inclement weather, the Director of Education will decide if cancellation is necessary at least 2 hours before the scheduled session's start time. Families will be notified by Google Classroom only if the scheduled class is cancelled that day. In the event of on-site cancellation, coaches will remain at the facility with participants until the

You have 0 session in your cart [PROCEED TO CHECKOUT](#)

AINSIE BLANKE PROGRAM LEVEL

PLAYER Par Birdie Eagle Ace

#### TARGET SATURDAY CITY PARK

DATE:	December 1, 2018 to February 16, 2019
TIME:	09:00:00 AM to 10:00:00 AM
LOCATION:	City Park North Course 1051 Filmore Ave., New Orleans, LA, 70124, United States
PROGRAM LEVEL:	None.
AGE:	5 - 6
RESTRICTIONS:	None.

PRICE: \$90

Ages 5-6 Only - Target classes promote curiosity of the game of golf in a safe and fun environment. The Code of Conduct is covered with participants, and S.N.A.G (Starting New At Golf) equipment is frequently used as a way to introduce the basic elements of golf.

[NOT ELIGIBLE TO REGISTER](#)

- age not matched
- outside registration period

🕒 28 days left to

You have 0 session in your cart [PROCEED TO CHECKOUT](#)

That's it! Once you have selected your session, you will be going through the check-out process. Please let us know if we can help!

